

REQUEST FOR INFORMATION From Previous Employer

I hereby authorize you to release the following information to
Transit Connection, Inc. for the purposes of investigation
(Prospective Employer)
as required by Section 391.23 and allowed by Section 383.35 of the Federal Motor Carrier
Safety Regulations. You are released from any and all liability which may result from
furnishing such information.

Date _____ Applicant's Signature _____

MAIL TO:

PROSPECTIVE EMPLOYER:

Telephone No. _____

Fax No. _____

Dear Sir/Madam:

The below named individual has made application to this company for a position as _____
and states that he/she was employed by you as _____
from _____ to _____.

We appreciate your time in completing, in confidence, the information requested below. Enclosed is a
business reply envelope for your convenience. Thank you for your courtesy.

Sincerely,

Name of Applicant: _____ Social Security No.: _____

1. Employed from _____ to _____ as _____ at wage or salary
of _____.
2. Did he/she drive motor vehicle for you? _____, Straight Truck? _____, Tractor-Semitrailer?
_____, Bus? _____, Other (Specify) _____
3. Was he/she a safe and efficient driver? _____
4. Reason for leaving your employ: Discharged _____, Resignation _____; Lay Off _____;
Military Duty _____.
5. Was his/her general conduct satisfactory? _____
6. Please advise history of past driving record if available for past three years _____

(Over)

ORIGINAL - FORWARD PREVIOUS EMPLOYER FOR COMPLETION

17-FS-C2
(REV. 4/99)

CONFIDENTIAL REPORT OF PERSONAL REFERENCE

Please indicate your opinion by placing a check (✓) in the appropriate column.

CHARACTERISTICS	EXCELLENT	GOOD	FAIR	POOR
Disposition, Tact, Ability to get along with others				
Initiative, Resourcefulness				
Safety Habits				
Driving Skill				
Attitude				
Loyalty				

Any other remarks _____

SIGNATURE _____

TITLE _____

DATE _____

**FOR PROSPECTIVE EMPLOYER'S RECORD
MAINTAIN THIS INFORMATION IN THE DRIVER QUALIFICATION FILE FOR
3 YEARS AFTER THE PERSON'S EMPLOYMENT BY THE MOTOR CARRIER CEASES.**